

eCourt Reporters Privacy Policy

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eCourt Reporters, Inc. (“**eCourt Reporters**” or “we,” “us,” or “our”) is committed to respecting your privacy. This Privacy Policy (“**Policy**”) describes how eCourt Reporters collects and uses Personal Information in connection with your use of this website, located at <https://www.ecourtreporters.com/>, including the features, functionalities, browser extensions, and other services available through this website and its sub-domains (collectively, this “**Website**”).

When we refer to “Personal Information” in this Policy, we mean information that identifies, relates to, describes, or is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, to a particular individual. Please note, as used in this Policy, “Personal Information” does not include information that has been deidentified or aggregated in a way that cannot be used to identify a specific individual.

You can access and interact with this Website in many ways, including from a computer or mobile device. This Policy applies regardless of how you access or interact with this Website. Depending on how you interact with this Website, there may be some cases where we need to provide you with additional information about how we use your Personal Information and/or what options you have regarding our use of your Personal Information. We may provide this additional information via notices on this Website or via direct communications with you. If we do this, unless we tell you otherwise, the additional information will apply in addition to what is described in this Policy.

Please read this Policy carefully – it provides information about how we collect, use, and disclose your Personal Information in connection with this Website. If you do not want us to collect, use, or disclose your Personal Information in the ways described in this Policy, please do not use this Website, provide us with your Personal Information, or authorize a third party to make your Personal Information available to us. By using this Website, providing us with your Personal Information, or otherwise making your Personal Information available to us, you acknowledge that you understand that we may use your Personal Information as described in this Policy. Please note, as described in this Policy, we may receive your Personal Information from third parties that have not expressly advised you that they will disclose your Personal Information to us. If you have any questions about how we collect, use, protect, disclose, or otherwise process Personal Information, please contact us at info@ecourtreporters.com.

PERSONAL INFORMATION WE COLLECT

Our primary goals in collecting Personal Information are to provide and improve this Website, to conduct our operations, to communicate with you and to enable visitors to this Website to enjoy and easily navigate it. This section describes what Personal Information we collect.

Categories of Personal Information We Collect

Depending on how you access and use this Website, we may collect and disclose the categories of Personal Information listed below in connection with this Website and our business operations. Please note, depending on how you interact with us, we may not collect all (or any) of the Personal Information identified below.

- Identifiers and contact information, such as your real name, alias, physical address, email address, IP address, and similar information.
- Online identifiers you use, such as your username, social media handles, and similar information.
- Website account information, such as your username, password, account activity, and similar information.
- Identity verification information, such as your social security number and similar information.
- Financial information, such as credit card information, financial account information, and similar information.
- Professional information, such as the licenses and credentials you hold and similar information.

- Demographic information, such as your age, gender, and similar information.
- Other information you or other third parties provide to us.

Usage Information

We may collect information about the devices that access or interact with this Website, which may include:

- Device information, such as the IP address, general geographic location, operating system, browser type, language preferences, mobile phone number, device identifier, and other similar information associated with a computer or mobile device used to access or interact with this Website.
- Information about interactions with this Website, such as links that are clicked, pages or screens that are viewed, access and session times, interactions with emails we send, and other similar information associated with activities on this Website.
- Information about Internet and network activity, such as websites visited, search engine results, and similar information associated with a computer or mobile device that accesses or interacts with this Website.
- Information automatically collected by cookies and other technologies on this Website.
- Any other information that a computer or mobile device automatically sends whenever connected to a website or online application.

Usage Information, by itself, generally does not identify the specific person using the computer or mobile device that generated it. This means that Usage Information usually will not be considered Personal Information and our use of such Usage Information is not subject to this Policy. However, if we link Usage Information directly with other Personal Information or other information that could identify a specific person, we will treat the linked Usage Information as Personal Information and use the linked Usage Information in accordance with this Policy.

For more information about how we collect Usage Information, please see the “How We Collect Usage Information” section below.

HOW WE COLLECT PERSONAL INFORMATION

Directly from You

When you engage with us in connection with this Website, such as requesting information, creating an account, signing up to receive communications, communicating with us, or otherwise interacting with us, we may ask you to provide certain Personal Information. Some of the Personal Information we request may not be required, however, we will specifically indicate what Personal Information is required to engage in such activity.

From Third Parties

We may obtain information (which may include Personal Information) about you from sources that are not us, including, but not limited to, the Internet, offline sources, social media platforms, advertising or marketing platforms, ad networks and analytics providers, and other public or commercial sources (collectively, “**Third Party Services**”).

When you access this Website through certain Third Party Services, associate this Website or your activity on this Website with certain Third Party Services, or share our content via certain Third Party Services, you acknowledge and agree that you are authorizing us to collect, store, share, and use any content and information we receive from those Third Party Services about you in accordance with this Policy.

We may combine the content and information we receive from Third Party Services with any information that we obtain about you in connection with this Website or our operations. In some cases, you may be able to revoke our access to content and other information we receive from certain Third Party Services, including any social networking

sites you connect to through this Website, by changing the appropriate settings for your account with the applicable Third Party Service.

We may obtain Personal Information about you from our business partners and our service providers. We may also obtain Personal Information about you from any third party on whose behalf you access and use this Website, other users of the Website, or others that refer you to us.

HOW WE COLLECT USAGE INFORMATION

We collect Usage Information in a variety of ways. Some Usage Information, such as the IP address of the computer or mobile device attempting to access this Website, is necessary for us to make this Website available. Other Usage Information, such as information about what features of this Website are popular, help us to improve this Website. This section describes the primary ways we collect Usage Information in connection with this Website.

Sites

When you access this Website, our systems automatically record Usage Information that your computer or mobile device sends whenever you visit a website or use an online application, as well as Usage Information about how long your computer or mobile device is connected to this Website and the activities your computer or mobile device engages in while connected to this Website.

Cookies

We may automatically collect information (including Usage Information) using “cookies”. Cookies are small data files stored on your hard drive or mobile device storage by a website and other online applications. Among other things, cookies help us improve this Website and your experience. We use cookies to see which areas and features of this Website are popular and to understand usage of this Website. There are two broad categories of cookies that we may use: (1) first party cookies, served directly by us to your computer or mobile device, which are used only by us to recognize your computer or mobile device when it revisits this Website; and (2) third party cookies, which are served through Third Party Services on this Website, and can be used by such Third party Services to recognize your computer or mobile device when it visits other sites or uses other online applications. For more information about third party cookies used on our Websites and Apps, please see the “Third Party Personal Information Collection” section below. Further information about cookies, including how to see what cookies have been set on your computer or mobile device and how to manage and delete them, please visit <https://www.allaboutcookies.org/>.

Other Tracking Technologies

We may collect information (including Usage Information) web beacons, clear gifs, pixel tags or other similar technologies. These technologies are electronic images that may be used on this Website or in emails we send. We use these technologies to deliver cookies, count visits, understand usage and observe data on email delivery, open rates, click rates, bounces, unsubscribes and other information.

Do Not Track Signals

Please note that we have not yet developed a response to browser “Do Not Track” signals, and do not change any of our data collection practices when we receive such signals. We will continue to evaluate potential responses to “Do Not Track” signals in light of industry developments and legal changes.

HOW WE USE AND DISCLOSE PERSONAL INFORMATION

We use and disclose Personal Information we collect for various purposes in connection with this Website and our operations. This section describes the purposes for which we use the Personal Information we collect.

Operational Uses and Disclosures

We may use and share your Personal Information for the following purposes:

- for any purpose with your consent and/or to fulfill any other purpose for which you provide your Personal Information or otherwise specify;
- to present this Website and/or changes and updates to this Website;
- to understand and analyze usage trends and user preferences
- to notify you about changes to this Website;
- to present content to you and other users to fulfill our business purposes;
- to provide you with information that you request or that may be of interest to you;
- to provide customer service, including to respond to your comments or questions;
- to facilitate your use of the features you elect to use on this Website, including, without limitation, engaging in transactions with other users through this Website;
- to notify you about issues with, or changes to, our policies, terms, and agreements;
- to promote this Website or to provide other promotions and services to you. In addition, we may share your Personal Information with our third party marketing partners for such their own use. If you do not wish to receive these communications (which may occur via email), you may opt out by using one or more of the options described in the “Managing Your Personal Information” section below;
- to carry out our obligations and to enforce our rights arising from any contracts we have entered into, including, but not limited to, any such contracts between you and us;
- to display and target advertisements, marketing, promotions and content via this Website and in connection with any Third Party Services. For more information, please see the “Targeted Advertising” section below;
- to provide information about your access and use of our Website with any third party on whose behalf you interact with this Website; and
- to provide information to certain trusted representatives, advisors, business partners and corporate affiliates for certain purposes, including, but not limited to, information needed for such parties to provide services and support through this Website, enhance your experience on this Website, operate this Website and to facilitate transactions you engage in with other users.

Sale of our Business; Bankruptcy

In the event of a merger, acquisition, bankruptcy or other sale of all or a portion of our assets, we may transfer or allow third parties to use information owned or controlled by us, including Personal Information. We reserve the right, in connection with these types of transactions, to transfer or assign your Personal Information and other information we have collected to third parties and to authorize such third parties to use any such information. Except as ordered by a bankruptcy or other court, the use and disclosure of all transferred Personal Information will be subject to this Policy. However, any Personal Information you submit or that is collected after this type of transfer may be subject to a new privacy policy adopted by the successor entity.

Protective Disclosures

We reserve the right to preserve and disclose any information, including Personal Information, that we believe is necessary to: (a) comply with any court order, law or legal process, including to respond to any government or regulatory request; (b) enforce or apply our Terms of Use (available at <https://www.ecourtreporters.com/terms-of-use/>) and other agreements; and/or (c) protect the rights, property or safety of eCourt Reporters, our employees, our users, and others.

Targeted Advertising

We may use Personal Information collected through cookies and other tracking technologies to facilitate the delivery of targeted ads, promotions, and offers to you, on behalf of ourselves and our third party marketing partners, on and off this Website.

Use of Anonymized and Other Non-Identifying Information

We may use and disclose aggregated information about the uses and performance of this Website, and information that does not identify any individual, without restriction.

THIRD PARTY PERSONAL INFORMATION COLLECTION

Based on the nature of this Website, third parties may collect information from or about you through your use of this Website. This section describes the different categories of third parties that may collect information about you in connection with this Website.

Linked Third Party Content

Any links to other websites, applications or other third party content on this Website are not an endorsement, authorization, or representation that we are affiliated with that third party and we are not responsible for the content, privacy, and security policies and practices of any third party. We encourage you to read the privacy policies or statements applicable to any third party websites, applications or content you access.

Other Users

Depending on how you interact with this Website, other users may collect information about you that is published or otherwise generally made available on this Website. All users of this Website are subject to our Terms of Use. While we place restrictions on what our users are allowed to do with information made available to them on this Website, we are not responsible for any misuse of any information, including your Personal Information, by any user. If you believe that another user has misused your Personal Information or any other information available on this Website, please contact us at info@ecourtreporters.com.

Third Party Cookies and Other Tracking Technologies

We may use tracking solutions provided through certain Third Party Services on this Website, such as those outlined below:

- *Google Analytics.* We may use Google Analytics, a web analytics service provided by Google, Inc. (“Google”), to assist us in understanding how this Website is used. Google Analytics will place cookies on your computer or mobile device that will generate information that we select about your use of this Website, including your computer’s or mobile device’s IP address. That information will be transmitted directly to and stored by Google. The information will be used for the purposes of evaluating use of this Website, compiling reports on activity on this Website for our use, and providing other services relating to activity on, and usage of, this Website. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google’s behalf. You may refuse the use of cookies by selecting the appropriate settings on your browser. Please note that by doing so, you may not be able to use the full functionality of this Website. The use of cookies by Google Analytics is covered by Google’s privacy policy, available at <https://policies.google.com/privacy>. Google allows you to opt out of Google Analytics. You may opt-out by visiting <https://tools.google.com/dlpage/gaoptout>.
- *Google Tag Manager.* We may use Google Tag Manager (“GTM”), a tag management system that allows JavaScript and HTML tags to be quickly deployed and updated on portions of this Website for tracking and analytics. GTM enables the use of Google Analytics. If you have opted out of Google Analytics, GTM takes this opt out into account. For more information about the privacy practices applicable to GTM, please refer

to <https://policies.google.com/privacy/> and the terms of use at <https://www.google.com/analytics/tag-manager/use-policy>.

- *Facebook Pixel*. We may use Facebook Pixel, a cookie placed by Facebook, that enables us to measure the effectiveness of advertising campaigns served on Facebook. The information collected by that cookie will be transmitted directly to and stored by Facebook. For more information about Facebook’s privacy practices, please refer to <https://www.facebook.com/about/privacy>. To opt-out, please visit <https://www.facebook.com/ads/preferences>.
- *LinkedIn Insight Tag*. We may use LinkedIn Insight Tag, a cookie placed by LinkedIn, that enables us to measure the effectiveness of advertising campaigns served on LinkedIn. The information collected by that cookie will be transmitted directly to and stored by LinkedIn. For more information about LinkedIn’s privacy practices, please refer to <https://www.linkedin.com/legal/privacy-policy>. To opt-out, you can update your advertising preferences through your LinkedIn account. If you do not have a LinkedIn account, LinkedIn allows you to opt-out of applicable targeted advertising by visiting <https://www.linkedin.com/psettings/guest-controls>.

MANAGING YOUR PERSONAL INFORMATION

We offer you several choices with respect to how we use your Personal Information. This section describes the mechanisms available to you to control the Personal Information we use about you in connection with this Website.

Tools to Contact Us

If you want to update any Personal Information you have provided to us, update your preferences, control communications we send you, or otherwise contact us about your Personal Information, please email us at info@ecourtreporters.com.

Additional Tools for Communications

For email communications you receive from us, you may opt-out of receiving such communications by following the unsubscribe instructions contained in most email messages from us. Your unsubscribe request or email preference changes will be processed promptly, though this process may take several days. During that processing period, you may receive additional emails from us. Please note, opting out of email communications will only apply to marketing and other promotional emails and will not apply to any email or other communications sent for non-marketing purposes, including, but not limited to, emails and other communications about your orders and other interactions with this Website.

Targeted Advertising

If you do not want us to use Personal Information that we collect, or that you provide, to deliver advertisements according to our or our third party marketing partners’ target audience preferences, you can opt-out by sending us an email with your request to info@ecourtreporters.com. We do not control third parties’ collection or use of your Personal Information to serve interest-based advertising. However, these third parties may provide you with ways to choose not to have your Personal Information collected or used in this way. You can opt out of receiving targeted ads from members of the Network Advertising Initiative (“NAI”) on the NAI’s website, located at <https://www.networkadvertising.org>.

Third Party Payment Processors

We use a third party payment processor to process payments made to us. In connection with the processing of such payments, we do not retain any Personal Information or any financial information, such as credit card numbers. Rather, all such information is provided directly to our third party payment processor, Stripe, whose use of the information they collect from and about you is governed by their privacy policy, which may be viewed at <https://stripe.com/privacy>.

SECURITY OF YOUR PERSONAL INFORMATION

We are committed to protecting the security of your Personal Information. We maintain commercially reasonable safeguards to maintain the security and privacy of Personal Information we collect and use in connection with this Website. Nevertheless, when disclosing Personal Information, you should remain mindful that there is an inherent risk in the use of email and the Internet. Your Personal Information and other information may be intercepted without our knowledge or consent, collected illegally and/or used by third parties that are not affiliated with and/or controlled by us. We cannot guarantee the security of any information, including your Personal Information, that you disclose online, and you do so at your own risk.

CHILDREN'S PRIVACY

This Website is not intended for anyone under 18 years of age. We do not knowingly collect or allow the collection of Personal Information in connection with this Website from anyone under the age of 13. If we learn that we have collected the Personal Information of anyone under the age of 13, we will take appropriate steps to delete this information. If you are a parent or guardian of someone under the age of 13 and discover that your child has submitted Personal Information to us, you may contact us at info@ecourtreporters.com and ask us to remove your child's Personal Information from our systems.

INTERNATIONAL TRANSFERS

This Website is hosted in the United States and is only intended for individuals located in the United States. Personal Information collected through this Website is stored and processed in the United States. If you access or use this Website from outside the United States, you expressly consent to any transfer of Personal Information outside of your country to the United States which may not provide the same level of protection of your Personal Information as the laws in your country.

CALIFORNIA PRIVACY RIGHTS

Under California's Shine the Light Law, you have the right, once per calendar year, to request information from us regarding the manner in which we share certain categories of Personal Information with third parties for their direct marketing purposes, in addition to other rights described in this Policy. Under California's Shine the Light Law, you have the right to send us a request at the email address designated below to receive the following information:

- the categories of Personal Information we disclosed to third parties for their direct marketing purposes during the preceding calendar year;
- the names and addresses of the third parties that received the information; and
- if the nature of the third party's business cannot be determined from their name, examples of the products or services they market.

This information may be provided in a standardized form that is not specific to you. The designated email address for these requests is info@ecourtreporters.com.

UPDATES TO THIS POLICY

From time to time we may revise this Policy to reflect changes in this Website and/or our operations or to ensure that this Policy complies with applicable laws. Consequently, we reserve the right to update and revise this Policy at any time in our sole discretion. Your continued use of our Websites and Apps and/or engagement with our Platform means that you accept this Policy as amended or revised from time to time. Therefore, you should review this Policy regularly to ensure that you are aware of its terms. You will know if this Policy has been revised since your prior visit by referring to the Last Updated Date at the top of this page.

CONTACT US

We welcome your questions, comments, and concerns about privacy. Please email us at info@ecourtreporters.com with any questions or feedback you have pertaining to our privacy practices.